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| **Brendan Smith**Customer care & cashier**SUMMARY / OBJECTIVES / PROFILE**

|  |
| --- |
| Seeking a position as a cashier in a reputable organization |

**Work EXPERIENCE**

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| --- |
| **Customer service cashier, SCOTTSDALE Golf course**  |
| Scottsdale, Arizona — 2012-2015 |
| **Responsibilities**: |
| * Collecting payments by accepting cash, check, or charge payments from customers; making change for cash customers.
* Verifying credit acceptance by reviewing and recording driver's license number; operating credit card authorization system.
* Balances cash drawer by counting cash at beginning and end of work shift
 |
| **Accomplishments:** |
| * Ut enim ad minim veniam, quis nostrud exerc.
 |
| * Exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat.
 |
| * Ut enim ad minim veniam, quis nostrud exerc.
 |

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| **Customer Service Cashier, Phoenix International** |
| Phoenix, Arizona — 2011-2013 |
|  |
| **Responsibilities:*** Redesigning of checkout procedures
* Handling online banking transactions
* Attending to customer’s cash related issues and finding effective resolutions
* Handling cash, check, and credit card transactions
* Recording daily transactions
 |
| **Achievements:** |
| * Employer of the year Award - 2012
 |
| * Increased customer satisfaction level by 25%
 |
| * Personal customer service satisfaction level of 96%
 |

**EDUCATION**

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| **Bachelor of Business administration** |
| Northern Arizona University — 2010-2014 |
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| **Bachelor of arts** |
| Brentwood College of Commerce — 2006-2010 |
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| Sed ultricies egestas purus, sed ultricies risus facilisis interdum. Ut rhoncus, eros non aliquet finibus, turpis urna tristique nulla. |

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| **Personal details** |
|  |
| 4594 – Fleming Way. |
| Flagstaff, AZ 23831 |
|  |
| T (123) 456 7899 |
| M 000 000 000 |
|  |
| brendan@smith.com  |

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| **Professional Skills** |
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| Proficient with: |
| MS Office, Photoshop |
|  |
| Experienced graphic artist well versed with:  |
| Adobe Photoshop, Adobe Illustrator and After effects |
|  |
| Charismatic and confident public speaker |

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| **Languages** |
|  |
| English |
| native language |
|  |
| Italian |
| Advanced: speaking, readingIntermediate: writing |
|  |
| Spanish |
| Intermediate: speaking, readingBasic: writing |

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| --- |
| **References** |
|  |
| Roger Lewis |
| T 000 000 0000 |
| email@address.com |
|  |
| James Moody |
| T 000 000 0000 |
| email@address.com |

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