

Emily Carter

English Teacher



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PLACE OF BIRTH	San Antonio	NATIONALITY	American
DRIVING LICENSE	Full	LINKS	Facebook , LinkedIn

Profile

Highly capable English Teacher with creative instructional demeanor and competence in smart learning methodologies. A decade of experience teaching elementary grades coupled with a Bachelor's Degree in Child Psychology, and certified to teach in any state across the Mid-West Region. Very focused on engaging and inspiring students to achieve their ultimate potential.

Employment History

Feb 2017 – Present

SEATTLE

High School English Teacher

John Hopkins High School

Implemented formative assessments by standardizing testing strategies; resulting in an overall 12% increased test scoring rate.

- Plan lectures and assignments
- Assess students to evaluate their abilities, strengths, and weaknesses
- Teach students as an entire class, in smaller groups and tutor struggling learners individually
- Conduct testing every week to maintain progress
- Assist students in preparing for SAT exams
- Hold monthly parent days where presentations are given regarding the curriculum, Q&A's as well as statistics regarding learner's progression
- Communicate with parents about students' progress
- Work with individual students to challenge them, to improve their abilities, and to work on their weaknesses
- Prepare students for standardized tests required by the state
- Develop and enforce classroom conduct

Sep 2013 – Dec 2016

GEORGIA

Elementary English Teacher

Bright Sparks Prep School

Create an interactive, comprehension program to assist students in developing their English reading, writing, speaking and comprehension abilities

- Plan lessons that teach students various components of English subject matter including reading, writing, pronunciation, poetry, comprehension, and literature
- Conduct assessments to ascertain student abilities, strengths, and weaknesses
- Grade students' assignments to monitor their progress

- Communicate with parents during PTA meetings and via email correspondence regarding their child's progress
- Work with students individually to assist them in overcoming specific learning adversities
- Assist learners in preparing standardized tests required by the state
- Develop and enforce classroom rules to teach children appropriate behavior and classroom etiquette
- Supervise children outside of the classroom for example, during lunchtime or recess

Nov 2009 – Jul 2013

NEW YORK

English Teacher - Adult Education

ABET Community Center

Designed and implemented a 6-month English language program for a class of 25 Adult Learners, resulting in significantly improved English skills

- Assess students' strengths and areas for development
- Plan and teach lessons to help students gain adequate knowledge and confidence in reading speaking and writing English
- Emphasize skills that will help students find jobs, such as learning English words and common phrases used in the workplace
- Work with students individually to address specific learning challenges
- Evaluate students for possible learning disabilities
- Monitor students' progress toward their goals
- Help students develop pronunciation by doing role play exercises

Education

Oct 2006 – Aug 2008

CHICAGO

Chicago State University

Master's Degree in English Literature

Mar 2002 – Mar 2005

PHOENIX

University of Arizona

Bachelor's Degree in Education

Majors: Literature, Reading, Pedagogy

Minors: Curriculum Design, Instruction Design, Instructional Technology

Mar 2009 – Mar 2010

MIAMI

Miami Secondary School

Student Teacher Practicum

Completed the required 100 hours practical work to obtain Educational License

Skills

English Subject Matter



Curriculum Design



Digital Instruction Techniques



Lesson Planning



Test & Assessment Design	● ● ● ● ●	Classroom Management	● ● ● ● ●
Child Psychology	● ● ● ● ●	Play Therapy	● ● ● ● ●
Black Board	● ● ● ● ●	Power School SIS	● ● ● ● ●

Extra-curricular activities

Sep 2007 – Mar 2008
[RESTON, VA](#)

Teaching Assistant
 College for Adult Education

- Teaching classes in basic computer skills: Microsoft Office, HTML

Mar 2002 – Mar 2005
[DENVER](#)

Camp Counselor
 Ohio Forest Retreat

- Accompanied groups of children to summer camps during off time at university
- Hold daily discussion sessions about important teenager issues
- Participated in physical sports activities as a supervisor

Courses

Feb 2009 – Mar 2010
[ASHFORD UNIVERSITY, CO](#)

General Education Certificate,

Languages

English	● ● ● ● ●	Spanish	● ● ● ● ●
Mandarin	● ● ● ● ●		