

# Laura Harris



## Teaching Assistant

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<b>Place of birth</b>	San Antonio	<b>Nationality</b>	American
<b>Driving license</b>	Full	<b>Links</b>	<a href="#">Facebook</a> , <a href="#">LinkedIn</a>

## 01 PROFILE

*Energetic teaching assistant with four years of experience in a secondary school environment. Mentor and supervise classes of up to 30 students at a time and was instrumental in improving average math scores by 25% during the first term. Received 95% in the last performance assessment and accumulated multiple recommendation letters from parents and teachers. Currently pursuing a Bachelor's Degree in Education.*

## 02 EMPLOYMENT HISTORY

09/2018 – 05/2019

### **High School Teaching Assistant at Ben Noir High School** *Minneapolis*

*Increased class attendance to 99% and boosted student participation by 32% via student-focused teaching methodologies.*

- Prepare draft lesson plans and exam papers
- Promote positive discipline and act as a guidance counselor for the grade group
- Accompany students on class trips and offsite school events
- Prepare classrooms for lessons to take place and clean classrooms afterward
- Provide extra lessons in Science & Mathematics to students who underperform
- Supervise classroom behavior and oversee students during recess times
- Act as a substitute teacher when needed during Summer and Winter School periods

01/2017 – 08/2018

### **Teaching Assistant at Mark Ross Elementary** *Brooklyn*

*Established the after-school reading club with the assistance of the Librarian and achieved a 12% increase subscription rates for ten weeks in a row.*

- Supervise students during lunchtimes in the canteen and on the school grounds during recess to ensure their safety
- Distribute tests, monitor exam sessions, collect exam papers and do initial grading thereof
- Prepare draft lesson outlines and create worksheets for students to use during lessons
- Organize and facilitated parent-teacher evenings

- Tutor learners with special needs such as learning disabilities or language disadvantages

01/2015 – 01/2016

### Junior Teacher's Aide at Tiny Tots Nursery

Springfield

*Instrumental in improving physical development scores by 15% during the first term with play therapy and occupational therapy techniques.*

- Perform administrative and clerical work such as preparing progress reports, and creating weekly pop quizzes.
- Assist during lesson times by distributing learning materials, setting up props and passing out stationary, and art supplies
- Enforce positive discipline according to classroom rules and school protocols
- Meeting and greeting students and parents at the school gates in the morning and afternoons
- Supervise children during recess and informal playtimes

## 03 EDUCATION

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01/2011 – 12/2013

### University of Colorado

Denver

Bachelor's Degree in Elementary Education

Majors: Developmental Psychology, Teaching Principles

Minors: Educational Psychology, Classroom Learning Assessment, Classroom Management

07/2012 – 05/2015

### University of Arizona

Tempe

Teacher's Aide Associates Programme

Course Curriculum: Child Development, Child Behavior, Educational Psychology

Children's Literature

06/2009 – 12/2009

### Ashford University

Tampa

General Education Diploma

## 04 SKILLS

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Teaching Plans	● ● ● ● ●	Grading Papers	● ● ● ● ●
Test Design	● ● ● ● ●	Classroom Management	● ● ● ● ●
School SIS	● ● ● ● ●	Blackboard	● ● ● ● ●
Blabber	● ● ● ● ●	Classkit	● ● ● ● ●

## 05 EXTRA-CURRICULAR ACTIVITIES

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02/2016 – 05/2019

## Art Teacher in Florida Community College

Miami

- Present painting and drawing classes to young adults
- Organize the annual arts exhibition

## 06 HOBBIES

Art, Music, Opera

## 07 LANGUAGES

English

Italian



## 08 COURSES

05/2014 – 05/2014

**Praxis Parapro Assessment Certification at Capitol Region  
Education Council (CREC), Hartford, CT**