

# LAURA HARRIS

TEACHING ASSISTANT

## INFO

### ADDRESS

1515 Pacific Ave, Los Angeles, CA  
90291, United States

### EMAIL

email@email.com

### PLACE OF BIRTH

San Antonio

### DRIVING LICENSE

Full

### NATIONALITY

American

## LINKS

[Facebook](#)

[Linkedin](#)

## SKILLS

Teaching Plans

● ● ● ○ ○

Grading Papers

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Test Design

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Classroom Management

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School SIS

● ● ○ ○ ○

Blackboard

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Blabber

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Classkit

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## HOBBIES

Art, Music, Opera

## PROFILE

*Energetic teaching assistant with four years of experience in a secondary school environment. Mentor and supervise classes of up to 30 students at a time and was instrumental in improving average math scores by 25% during the first term. Received 95% in the last performance assessment and accumulated multiple recommendation letters from parents and teachers. Currently pursuing a Bachelor's Degree in Education.*

## EMPLOYMENT HISTORY

### High School Teaching Assistant, Ben Noir High School

Minneapolis

Sep 2018 – May 2019

*Increased class attendance to 99% and boosted student participation by 32% via student-focused teaching methodologies.*

- Prepare draft lesson plans and exam papers
- Promote positive discipline and act as a guidance counselor for the grade group
- Accompany students on class trips and offsite school events
- Prepare classrooms for lessons to take place and clean classrooms afterward
- Provide extra lessons in Science & Mathematics to students who underperform
- Supervise classroom behavior and oversee students during recess times
- Act as a substitute teacher when needed during Summer and Winter School periods

### Teaching Assistant, Mark Ross Elementary

Brooklyn

Jan 2017 – Aug 2018

*Established the after-school reading club with the assistance of the Librarian and achieved a 12% increase subscription rates for ten weeks in a row.*

- Supervise students during lunchtimes in the canteen and on the school grounds during recess to ensure their safety
- Distribute tests, monitor exam sessions, collect exam papers and do initial grading thereof
- Prepare draft lesson outlines and create worksheets for students to use during lessons
- Organize and facilitated parent-teacher evenings
- Tutor learners with special needs such as learning disabilities or language disadvantages

### Junior Teacher's Aide, Tiny Tots Nursery

Springfield

Jan 2015 – Jan 2016

*Instrumental in improving physical development scores by 15% during the first term with play therapy and occupational therapy techniques.*

- Perform administrative and clerical work such as preparing progress reports, and creating weekly pop quizzes.

## LANGUAGES

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English

Italian



- Assist during lesson times by distributing learning materials, setting up props and passing out stationary, and art supplies
- Enforce positive discipline according to classroom rules and school protocols
- Meeting and greeting students and parents at the school gates in the morning and afternoons
- Supervise children during recess and informal playtimes

## EDUCATION

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### University of Colorado, Bachelor's Degree in Elementary Education

Denver

Jan 2011 - Dec 2013

Majors: Developmental Psychology, Teaching Principles

Minors: Educational Psychology, Classroom Learning Assessment, Classroom Management

### University of Arizona, Teacher's Aide Associates Programme

Tempe

Jul 2012 - May 2015

Course Curriculum: Child Development, Child Behavior, Educational Psychology

Children's Literature

### Ashford University, General Education Diploma

Tampa

Jun 2009 - Dec 2009

## EXTRA-CURRICULAR ACTIVITIES

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### Art Teacher, Florida Community College

Miami

Feb 2016 - May 2019

- Present painting and drawing classes to young adults
- Organize the annual arts exhibition

## COURSES

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### Praxis Parapro Assessment Certification, Capitol Region Education Council (CREC), Hartford, CT

May 2014 - May 2014