



Laura Harris, Teaching Assistant

LOS ANGELES, CA 90291, UNITED STATES · email@email.com

DETAILS

1515 Pacific Ave
Los Angeles, CA 90291,
United States

DATE / PLACE OF BIRTH

San Antonio

NATIONALITY

American

DRIVING LICENSE

Full

LINKS

[Facebook](#)

[Linkedin](#)

SKILLS

[Teaching Plans](#)

[Grading Papers](#)

[Test Design](#)

[Classroom Management](#)

[School SIS](#)

[Blackboard](#)

[Blabber](#)

[Classkit](#)

HOBBIES

Art, Music, Opera

LANGUAGES

English

PROFILE

Energetic teaching assistant with four years of experience in a secondary school environment. Mentor and supervise classes of up to 30 students at a time and was instrumental in improving average math scores by 25% during the first term. Received 95% in the last performance assessment and accumulated multiple recommendation letters from parents and teachers. Currently pursuing a Bachelor's Degree in Education.

EMPLOYMENT HISTORY

High School Teaching Assistant, Ben Noir High School

Sep 2018 – May 2019, Minneapolis

Increased class attendance to 99% and boosted student participation by 32% via student-focused teaching methodologies.

- Prepare draft lesson plans and exam papers
- Promote positive discipline and act as a guidance counselor for the grade group
- Accompany students on class trips and offsite school events
- Prepare classrooms for lessons to take place and clean classrooms afterward
- Provide extra lessons in Science & Mathematics to students who underperform
- Supervise classroom behavior and oversee students during recess times
- Act as a substitute teacher when needed during Summer and Winter School periods

Teaching Assistant, Mark Ross Elementary

Jan 2017 – Aug 2018, Brooklyn

Established the after-school reading club with the assistance of the Librarian and achieved a 12% increase subscription rates for ten weeks in a row.

- Supervise students during lunchtimes in the canteen and on the school grounds during recess to ensure their safety
- Distribute tests, monitor exam sessions, collect exam papers and do initial grading thereof
- Prepare draft lesson outlines and create worksheets for students to use during lessons
- Organize and facilitated parent-teacher evenings
- Tutor learners with special needs such as learning disabilities or language disadvantages

Junior Teacher's Aide, Tiny Tots Nursery

Jan 2015 – Jan 2016, Springfield

Instrumental in improving physical development scores by 15% during the first term with play therapy and occupational therapy techniques.

- Perform administrative and clerical work such as preparing progress reports, and creating weekly pop quizzes.

- Assist during lesson times by distributing learning materials, setting up props and passing out stationary, and art supplies
- Enforce positive discipline according to classroom rules and school protocols
- Meeting and greeting students and parents at the school gates in the morning and afternoons
- Supervise children during recess and informal playtimes

EDUCATION

University of Colorado, Bachelor's Degree in Elementary Education

Jan 2011 – Dec 2013, Denver

Majors: Developmental Psychology, Teaching Principles

Minors: Educational Psychology, Classroom Learning Assessment, Classroom Management

University of Arizona, Teacher's Aide Associates Programme

Jul 2012 – May 2015, Tempe

Course Curriculum: Child Development, Child Behavior, Educational Psychology

Children's Literature

Ashford University, General Education Diploma

Jun 2009 – Dec 2009, Tampa

EXTRA-CURRICULAR ACTIVITIES

Art Teacher, Florida Community College

Feb 2016 – May 2019, Miami

- Present painting and drawing classes to young adults
- Organize the annual arts exhibition

COURSES

Praxis Parapro Assessment Certification, Capitol Region Education Council (CREC), Hartford, CT

May 2014 – May 2014