**CHARLOTTE ANDERSON**

SYSTEM ENGINEER


# PROFILE

HI, I’M CHARLOTTE.

Nine years of experience in designing, installing, and trou- bleshooting computing systems; a proven track record in identify- ing problems and developing

innovative solutions.

# CONTACTS

PHONE (212) 555 - 5555

EMAIL

yourname@mail.com

ADDRESS

Washington DC, USA

# SKILLS

VISUAL BASIC UNIX SHELL SCRIPT

FORTRAN CLIPPER ALGOL 68 PASCAL

# EDUCATION BACKGROUND

DEGREE EARNED TITLE HERE INSTITUTION NAME HERE

SEPT, 2012 Graduate Courses in Software Engineering

DEGREE EARNED TITLE HERE INSTITUTION NAME HERE

MAY, 2004 Software Requirements Engineering and Management Course.

# WORK EXPERIENCE

JOB POSITION / TITLE HERE

Company / Institute Name / Location / 2004-2008 Provide systems engineering, software engineer- ing, technical consulting, and marketing services as

a member of the Systems Integration Division of a software engineering consulting company.

JOB POSITION / TITLE HERE

Company / Institute Name / Location / 2008-2015

Consolidated and documented the Smithsonian Laboratory’s Testing, Demonstration, and Training databases onto a single server, maximizing the use of the laboratory’s computing resources.

JOB POSITION / TITLE HERE

Company / Institune Name / Location / 2015-2019

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# LANGUAGES

Fluent in English + German Conversation in Spanish

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