

SAM GRIFFIN

Attorney

1515 Pacific Ave, Los Angeles, CA 90291, United States

(541) 754-3010

email@email.com

Place of birth *San Antonio* Driving license *Full*
Nationality *American*

LINKS

[Linkedin](#), [ZoomInfo](#), [Facebook](#)

PROFILE

Empathetic and passionate NPO Attorney with seven years working tenure in the non-profit space related to social activism for human trafficking, gender violence, and poverty upliftment initiatives. Carried 40 cases to trial in the last six months with a 100% mediation rate. Won the Pro-Bono Attorney of the Year Award from the American Bar Association in 2019.

EMPLOYMENT HISTORY

❖ **Senior Attorney, McMillan & Smith Attorneys** Jan 2019 — Present
Idaho Falls

Carried 40 case files from conceptualization through to final trial in the last 12 months

- Advising clients regarding claim liabilities, business transaction compliance, and legal rights and obligations
- Interpreting regulations, rules, and laws for individuals and business entities
- Analyzing and explaining the probable outcome of cases based on previous legal precedents
- Presenting case information to juries and judges in court
- Evaluating findings and developing strategies and arguments in preparation for court appearances
- Gathering evidence to formulate defense cases or initiate legal proceedings, by interviewing witnesses, clients and 3rd party stakeholders
- Representing clients in court or in mediation hearings
- Preparing and drafting legal documentation such as patent applications, mortgages, leases, and employee contracts

❖ **Attorney, Human Protection Services** Jan 2016 — Dec 2018
Seattle

Conducted 50+ mediations achieving a 92% settlement rate and scored 98% on client satisfaction exit surveys

- Negotiating settlement agreements of civil disputes
- Confering with colleagues regarding specialist legal issues that may fall outside the standard legal scope of work
- Researching public and other legal records to compile opinions
- Supervise and coordinate daily activities of legal assistants and paralegal staff

❖ **Attorney, Trao Legal Consultants** Jan 2014 — Jan 2016
Masterton

Maintained 1900 minimum annual billable hours and reviewed more than 30% pleadings comparing to the company average

- Performing administrative and managerial functions such as recruiting, billing allocation and allocation of projects
- Acting as guardian, agent, trustee or executor on behalf of business and individuals
- Probating wills and representing and advising administrators and executors of deceased estates

EDUCATION

❖ **University of Detroit** May 2020 — Present
Masters Degree in Social Media Law Detroit

❖ **National Conference of Bar Examiners** Jan 2015 — Jul 2015
Licensed Attorney Miami

❖ **Whittier School of Law** May 2020 — May 2020
Law School Programme Boston

❖ **Harvard School of Law** Jan 2011 — Dec 2014
Juris Doctor Degree Cambridge

Course Curriculum: Constitutional Law, Contracts, Property Law, Civil Procedure, Legal Writing, Tax Law, Labor Law, Corporate Law

❖ May 2007 — Aug 2009

GPA Score: 3.9

Received a full scholarship for Harvard School of Law

SKILLS

Corporate Law	Research Methodologies
Drafting Documentation	Billing Systems
Client Advocacy	Settlement Agreements
Litigation	Documentation
Mediation	Corporate Law
Depositions	Civil Procedure
Constitutional Law	Legal Writing
Tax Law	Contractual Law
Labor Law	Legal Proceedings
Property Law	Trial Preparation
Pre-Trial Counselling	Tort Law
Knowledge of Federal and State Laws	Product Liability Law

COURSES

❖ **eDiscovery Certification** May 2020 — May 2020
American Bar Association, Online

❖ **2011 – Law School Admission Exam (LSAT)** May 2020 — May 2020
American Bar Association, Manhattan,

LANGUAGES

English, German, French *Native speaker* Dutch *Very good command*
Russian, Polish *Highly proficient*