

# John Smith



## Lawyer

**Address** 1515 Pacific Ave  
Los Angeles, CA 90291  
United States

**Email** email@email.com

**Driving license** Full

**Phone** (541) 754-3010

**Place of birth** San Antonio

**Links** [Linkedin](#), [Twitter](#)

## 01 PROFILE

*Environmental Lawyer with eight years of experience working with advocacy groups in filing suit claims for damages against corporates under the Clean Water Act. A leader at my current law firm committed to the cause of environmental lobby groups and their rights to protect and serve. Passionate about my work and the communities I serve.*

## 02 EMPLOYMENT HISTORY

01/2017 — 11/2020

### Senior Lawyer at Smith & Wesson

Millau

*Prepared settlement agreement to resolve a contract for construction to the value of \$50,000 between a building contractor and a business property owner.*

- Negotiate and draft agreements for settlements of civil disputes.
- Oversee junior lawyer and their representation of clients.
- Part of the strategic planning of the firm, as well as legal direction to be taken.
- Being a legal expert, senior lawyer guide and give recommendations in critical legal and policy issues
- Advise legal departments on laws and interpretation of documents.
- Help junior lawyer to draft reports, statements, contracts, and agreements.
- Manage compliance issues for the firm.
- Provide legal analyzes and possible legal solutions to departments.
- Negotiate settlements and develop strategies for pre-trials and trial hearings as well as depositions.

01/2014 — 12/2016

### Lawyer at HUK Financial Services

Newport

*Assisted in getting a client's jail sentence reduced from 4 years to 2 years in a criminal case. Keeping a success rate of 89% wins for all cases over the past nine years.*

- Do administrative tasks like associate evaluations.
- Advise clients.
- Participate in court appearances.
- Assist in executing plea bargains with the district attorney's office.
- Examine legal data to determine the advisability of defending or prosecuting a lawsuit.
- Study Constitution, statutes, decisions, regulations, and ordinances to determine clients' and cases' possible ramifications.

- Work with colleagues in their appropriate areas of expertise on legal issues to establish and verify bases for legal proceedings.
- Supervise legal assistants as well as overseeing recruitment and appointing summer interns.
- Compose pre-trial motions.
- Present evidence to defend clients or prosecute defendants in criminal or civil litigation.
- Doing research and publish articles for legal journals and reviewing financial and other documents using Ringtail and Concordance

11/2020 — 11/2020

### Junior Lawyer at Rose Norton

Malāyer

Part of our legal team successfully opposing 12 motions for summary judgment in a plaintiff age discrimination case.

- Work on cases as part of a larger team of Lawyer
- Interview witnesses where necessary and investigate plaintiffs' records and background in third party and personal damages claims.
- Find relevant casework by conducting research to help with background information and providing context for cases.
- Proficient in online research as well as using public information centers and libraries.
- Draft motions and pre-trial motions.
- File documents with the court or opposing counsel
- Draft, file, and respond to necessary motions, briefs, or other legal documents for trials and hearings.
- Explain the legal process to clients and prepares witnesses for testimonies.
- Gather, prepare, and present evidence, exhibits, and related material for trials or hearings.
- Participate in settlement or plea-bargain negotiations.
- Prepare legal documents for settlement and plea-bargain agreements and ensures documents are signed by appropriate parties where required.
- Perform other duties as assigned.

## 03 EDUCATION

Jan 2019 — Nov 2020

### Yale University

Nanning

Master of Laws (LL.M.) Human Rights & Comparative Constitutional Law

Jan 2015 — Dec 2017

### Juris Doctor

New York

New York Law School

## 04 SKILLS

Strategic Planning	● ● ● ● ●	Tort Law	● ● ● ● ●
Immigration Law	● ● ● ● ●	Cross Examinations	● ● ● ● ●
Client Advocacy	● ● ● ● ●	Interrogation Skills	● ● ● ● ●
Research Methodology	● ● ● ● ●	Negotiation Skills	● ● ● ● ●
Court Procedures	● ● ● ● ●	Service Orientation	● ● ● ● ●
Antitrust Law	● ● ● ● ●		

05 COURSES

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Jan 2016 — Nov 2020

Licensed Lawyer at Bar Admissions: State of New York, NY

06 LANGUAGES

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English



07 HOBBIES

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Tennis, Rugby, Soccer