

John Smith, Lawyer

1515 Pacific Ave, Los Angeles, CA 90291, United States, (541) 754-3010, email@email.com

Place of birth	San Antonio	Driving license	Full
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LINKS	Linkedin , Twitter
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PROFILE	<i>Environmental Lawyer with eight years of experience working with advocacy groups in filing suit claims for damages against corporates under the Clean Water Act. A leader at my current law firm committed to the cause of environmental lobby groups and their rights to protect and serve. Passionate about my work and the communities I serve.</i>
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EMPLOYMENT HISTORY

Jan 2017 — Nov 2020	Senior Lawyer, Smith & Wesson	Millau
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Prepared settlement agreement to resolve a contract for construction to the value of \$50,000 between a building contractor and a business property owner.

- Negotiate and draft agreements for settlements of civil disputes.
- Oversee junior lawyer and their representation of clients.
- Part of the strategic planning of the firm, as well as legal direction to be taken.
- Being a legal expert, senior lawyer guide and give recommendations in critical legal and policy issues
- Advise legal departments on laws and interpretation of documents.
- Help junior lawyer to draft reports, statements, contracts, and agreements.
- Manage compliance issues for the firm.
- Provide legal analyzes and possible legal solutions to departments.
- Negotiate settlements and develop strategies for pre-trials and trial hearings as well as depositions.

Jan 2014 — Dec 2016	Lawyer, HUK Financial Services	Newport
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Assisted in getting a client's jail sentence reduced from 4 years to 2 years in a criminal case. Keeping a success rate of 89% wins for all cases over the past nine years.

- Do administrative tasks like associate evaluations.
- Advise clients.
- Participate in court appearances.
- Assist in executing plea bargains with the district attorney's office.
- Examine legal data to determine the advisability of defending or prosecuting a lawsuit.
- Study Constitution, statutes, decisions, regulations, and ordinances to determine clients' and cases' possible ramifications.
- Work with colleagues in their appropriate areas of expertise on legal issues to establish and verify bases for legal proceedings.
- Supervise legal assistants as well as overseeing recruitment and appointing summer interns.
- Compose pre-trial motions.
- Present evidence to defend clients or prosecute defendants in criminal or civil litigation.
- Doing research and publish articles for legal journals and reviewing financial and other documents using Ringtail and Concordance

Nov 2020 — Nov 2020	Junior Lawyer, Rose Norton	Malayer
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Part of our legal team successfully opposing 12 motions for summary judgment in a plaintiff age discrimination case.

- Work on cases as part of a larger team of Lawyer
- Interview witnesses where necessary and investigate plaintiffs' records and background in third party and personal damages claims.
- Find relevant casework by conducting research to help with background information and providing context for cases.
- Proficient in online research as well as using public information centers and libraries.
- Draft motions and pre-trial motions.
- File documents with the court or opposing counsel
- Draft, file, and respond to necessary motions, briefs, or other legal documents for trials and hearings.
- Explain the legal process to clients and prepares witnesses for testimonies.
- Gather, prepare, and present evidence, exhibits, and related material for trials or hearings.
- Participate in settlement or plea-bargain negotiations.
- Prepare legal documents for settlement and plea-bargain agreements and ensures documents are signed by appropriate parties where required.
- Perform other duties as assigned.

EDUCATION

Jan 2019 — Nov 2020	Master of Laws (LL.M.) Human Rights & Comparative Constitutional Law, Yale University	Nanning
Jan 2015 — Dec 2017	New York Law School, Juris Doctor	New York

SKILLS	Strategic Planning	Expert	Tort Law	Expert
	Immigration Law	Expert	Cross Examinations	Expert
	Client Advocacy	Expert	Interrogation Skills	Expert
	Research Methodology	Expert	Negotiation Skills	Expert
	Court Procedures	Expert	Service Orientation	Expert
	Antitrust Law	Expert		

COURSES

Jan 2016 — Nov 2020	Licensed Lawyer, Bar Admissions: State of New York, NY
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LANGUAGES	English	Native speaker
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HOBBIES	Tennis, Rugby, Soccer
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