Samantha Butworth

Staff Accountant

Los Angeles, United States email@email.com

Profile

Experienced Certified Public Staff Accountant with 8+ years of experience in financial reporting, reconciliations, and P&L statements. Holds an MBA plus a Business Valuations Certificate. Proven track record in financial system overhaul resulting in improvements of up to 38% in terms of processing speed and accuracy.

Employment History

Jan 2021 — Apr 2021

Las Cruces

Staff Accoutnant at YBY Banking

Responsible for the supervision of a team and people management in line with the HR Tools and Policies and take full responsibility for the team's performance.

- Netted payment runs and ensured the posting of transactions were properly executed.
- Ensured that intercompany reconciliations with non-FSS countries (and AG) were performed timely and accurately, with open items cleared timeously.
- Organized the team's daily workload including incorporating new tasks.
- Ensured the effective processing, collaboration, and solving of issues across various teams and departments.
- Oversaw and assisted with documentation for the year-end or interim audit.

Jan 2017 — Dec 2020

Niederkassel

Staff Accountant

Responsible for SOX controls and the improvement of current SOX controls. Worked with Management and Internal Audit to implement any additional necessary controls for all regional and local banks in the group.

- Ensured monthly GL account reconciliations are performed timeously for related accounts.
- Provided special project support as assigned.
- Monitored and managed segregation of duties (SOD) risk.
- Assisted in the documentation and testing of internal controls.

Education

Apr 2021 — Apr 2021

Tampa

Association for Investment Management & Research (AIMR)

Chartered Financial Analyst (CFA)

Details

1515 Pacific Ave
Los Angeles, CA 90291
United States

3868683442

Place of birth

San Antonio

Driving license

Full

Links

LinkedIn

Pinterest

Resume Viking Templates

Build this template

Skills

Quickbooks

Microsoft Excel

Accounts Payable

Financial Reporting

Due Diligence

Hobbies

Athletics, Swimming, Enduro

Languages

English

French

Jan 2020 — Apr 2021

New York

University, New York,

Master's in Business Administration

Jan 2019 — Nov 2019

Atlanta

American Institute of Certified Public Staff Accountants (AICPA)

Certified Public Staff Accountant (CPA)

Accolades

- Reformatted several critical and complicated Balance Sheet account reconciliations which reduced error variations by 29%.
- Replaced the paper-based SEC filing process with an automated cloud-based system to allow online completion and submission of documentation resulting in reduced processing time by 79%.
- Retrieved over $115,000 in overdue receivables in less than three months by assigning a temporary debt collector to follow up on outstanding payments.
- Completed month-end duties and reconciled balance sheet accounts. Found and fixed a recurring mistake, saving $1.3M annually.