**Nigel H. Arthur**

70 e 5st Ave | Broomfield, CO 80020 | (235) 294-4588

EMPLOYMENT HISTORY

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| **Freelancer – Design Industry** | **Broomfield, CO** |
|  | *June 2011 – Present* |

Partnered with local factories and overseas office PD / TD counterparts to resolve any current or potential issues relating to fit or construction. Partnered with the design team throughout line development to ensure that the integrity of fit and garment construction was consistent with the product's heritage.

*Major Accomplishments*

* Served as a key writer in a team of 4 that grew traffic from 1.5M to 4M per month.
* Wrote hundreds of career articles with Google rank of #1 to #4.
* Commended eight times by management for excellent content writing and SEO.

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| **Freelancer – Communications Industry** | **Scottsdale, AZ** |
|  | *January 2008 – May 2011* |

Created final art files that were given to both internal and external developers. Produced designs and specifications, including all, follow through work to ensure the collection development's smooth running. Worked closely with both editors and project managers to ensure all information, details, and messages were accurate.

*Major Accomplishment*

* Commended by Editor on my excellent professionalism.
* Landed 350+ backlinks from external sites with high domain authority.
* Receive 15+ user emails per week thanking me for my helpful articles.

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| **Intern Administrator** | **Butte, MT** |
| Raymond Pool Systems | *July 2005 – November 2007* |

* Coordinating Facility Services and maintaining facilities with vendors (HVAC service, cleaning co., EAP plans, Fire extinguisher service).
* Analyzing and coordinating daily department activities, achieving established goals.
* Maintaining department calendars.

EDUCATION HISTORY

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| Certification for Creative Writing,  UK Writer’s Academy | **Broomfield, MT**  *2000 – 2002* |
| Associate of Science in English Literature  Harvard | **Scottsdale, AZ**  *1996 – 2000* |