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| Jamie Laurent  |
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| Receiver | (123) 456 7890 |
| Open envelope | [email@gmail.com](https://www.resumeviking.com/templates/word/) |
| Map with pin | 123 Anywhere Street, Any City |

**Travel Agent** |

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| **User PROFILE**Tasked with making arrangements for tours, including, but not limited to, tourist attractions, transport, accommodation, and car rentals for the African continent focusing on responsible and sustainable accommodation establishments and also destination weddings. |
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| **Briefcase WORK EXPERIENCE** |
| **06/2016-10/2020** | **Travel Agent – Wanderlust*** Attended client’s queries on the phone, via the Internet, and in person.
* Provided suggestions about how the company website can be improved for ease of use, completeness, and marketability, if and when necessary.
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| **06/2014-05/2015** | **Travel Agent – Breakaways Inc*** Checked the weather conditions and forecasts; coordinated with local government bodies about the nature of the trips, and encased emergencies.
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| **Graduation cap EDUCATION** |
| **Ashford University (2019)*** Bachelor in Tourism Management
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| **Global Sustainable Tourism Council (GSTC) (2017)*** Certified Tour Operator (CTO),
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| **Orlando Language School (2016)*** Spanish and French
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| **SKILLS****Muscular arm** |
| **Reservations** |  |
| **Itinararies** |  |
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