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| **Brendan Smith**  interpreter  **SUMMARY / OBJECTIVES / PROFILE**   |  | | --- | | Professionally astute and experienced Interpreter with a decade of experience in Japanese to English translations of Auto Engineering conference key note addresses. product specifications and regulatory guidelines for US Manufacturing Facilities. |   **Work EXPERIENCE**   |  | | --- | | **interpreter, united nations** | | Scottsdale, Arizona — 2012-2015 | | **Responsibilities**: | | * Interprets/transliterates for undergraduate and graduate students in the classroom and for classroom-related activities at the graduate school * Interprets/transliterates for faculty deans and staff * Interprets/transliterates in University legal and medical conferences * Mentors/leads other interpreters | | **Accomplishments:** | | * Successfully converted many interpreter projects in the last 24 months with a zero% edit request rate * Received Interpreter of the Year award for Mandarin, Chinese, and Japanese Interpreters |  |  | | --- | | **interpreter, Phoenix International** | | Phoenix, Arizona — 2011-2013 | |  | | **Responsibilities:**   * Maintains an environment that promotes collaborative working relationships and provides support to the Interpreter Services staff to perform office related tasks as needed * Maintains complete and accurate digital records of services rendered and statistics of all delegate related information * Performs independent needs assessments regarding cultural, social and language variables in order to determine the most appropriate interpreting methods and strategies to employers | | **Achievements:** | | * Achieved an A+ grade from the American Insitute of Linguistics for Eastern European Language translation tenure |   **EDUCATION**   |  | | --- | | **Bachelor of european linguistics** | | Northern Arizona University — 2010-2014 | |  |  |  | | --- | | **ASSOCIATES IN creative writing** | | Brentwood College of Commerce — 2006-2010 | |  | |  | | |  | | --- | | **Personal details** | |  | | 4594 – Fleming Way. | | Flagstaff, AZ 23831 | |  | | T (123) 456 7899 | | M 000 000 000 | |  | | [email@gmail.com](https://www.resumeviking.com/templates/word/) |  |  | | --- | | **Professional Skills** | |  | | Proficient with: | | Predictive modelling software, Report writing, Data Analysis | |  | | Experienced interpreter well versed with: | | MS Excel, Translation, Linguistics, Grammarly | |  | | Fluent in Sign Language |  |  | | --- | | **Languages** | |  | | English | | native language | |  | | Italian | | Advanced: speaking, reading  Intermediate: writing | |  | | Russian | | Intermediate: speaking, reading  Basic: writing |  |  | | --- | | **References** | |  | | Roger Lewis | | T 000 000 0000 | | [email@gmail.com](https://www.resumeviking.com/templates/word/) | |  | | James Moody | | T 000 000 0000 | | [email@gmail.com](https://www.resumeviking.com/templates/word/) | |