**Immediate, short and Simple Resignation Letter**

[Your Name]   
[Your Address]   
[City, State ZIP Code]   
[Your Phone Number]   
[Your Email Address]

[Date]

[Employer's Name]   
[Employer's Address]   
[City, State ZIP Code]

Dear [Employer's Name],

I regret to inform you that I am resigning from my position as [Job Title] at [Company Name], effective immediately.

I understand that this sudden resignation may cause some inconvenience, and I apologize for any disruption this may cause to the team. However, due to unforeseen circumstances, I must step down from my position immediately.

Please let me know if there is anything I can do to help with the transition during my remaining time here. I am willing to assist in any way possible.

Sincerely,

[Your Name]