**Resignation Letter Due to Relocation**

[Your Name]   
[Your Address]   
[City, State ZIP Code]   
[Your Phone Number]   
[Your Email Address]

[Date]

[Employer's Name]   
[Employer's Address]   
[City, State ZIP Code]

Dear [Manager’s Name],

I am writing to inform you that I am resigning from my position as [Your Position] at [Company Name]. My last day of work will be [Date], providing two weeks' notice as required by my employment contract.

After much consideration, I have decided to relocate to [City, State] to be closer to my family. This decision was not easy, but I have come to realize that it is the best course of action for me and my family. Unfortunately, this means that I must leave my position at [Company Name].

I am incredibly grateful for the opportunities that [Company Name] has provided me during my time here. I have learned a great deal, and I have enjoyed working with my colleagues. I will miss my role here, but I am excited about this new chapter in my life.

I want to ensure a smooth transition for my colleagues and my replacement. I will do everything in my power to complete all outstanding projects before my last day of work. Additionally, I am more than happy to help with the training of my replacement or any other tasks that will help to make this transition easier.

Thank you for your understanding and support in this matter. It has been a pleasure working with you and the team, and I wish everyone at [Company Name] all the best for the future.

Sincerely,

[Your Name]